

Chesterfield Primary School

Chesterfield Road

Enfield

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01992 760 678

Headteacher: Zoe Hussain



Wednesday 16th December

Dear Parents/Carers,

I am writing to let you know that last week the Department for Education gave guidance for schools around track and trace during the Christmas holidays. This stated that:

For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.

School staff are not asked to remain on-call or conduct any contact tracing more than 6 days after the final day of teaching. Where schools last teaching day is on Thursday 17th December, there should be no pupil contact tracing asks beyond Wednesday 23rd December.

This means that you should use the email address **absence@chesterfieldprimaryelt.org** or **click on the link on our website www.chesterfieldprimaryschool.org** to notify us if your child is being tested/has symptoms if they were in school 48 hours before any symptoms were seen. You can then use this email to let us know the outcome of the test. We will continue to contact you during the holidays if a staff/pupil tests positive up to (and including) Wednesday 23rd December.

We would ask our community to continue to take a test if symptoms do arise, despite being away from school. Many of us are having to make tricky decisions about whether to see vulnerable or elderly relatives over this holidays and it would enable us to make informed choices about the level of risk by knowing if we have been a 'close contact'.

- **Parents and staff should continue to contact us on absence@chesterfieldprimaryelt.org to update us of all test results- we will be working remotely so please do not call the office.**
- **Senior staff will continue to work until 23rd December to cover the Track and Trace requirements.**
- **You will need to continue to check your email/text - up to 23rd December.**
- **We have a planned INSET on Monday 4th January 2021 and school will reopen to children on Tuesday 5th January 2021 with the gates opening at 8.50 as normal.**

We will be adding each year groups Christmas performances to the website next week, the children have all been working hard with these so please take a few minutes to have a look.

A huge thank you to all of you for your continued support during the last year. Wishing you all a safe break.

Take care and best wishes

Zoe Hussain & Kelly Gradwell

Email: office@chesterfieldprimaryelt.org

Web: www.chesterfieldprimaryschool.co.uk

Chief Executive Officer: Sarah Turner

Chesterfield Primary School is part of the Enfield Learning Trust.

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